

## MEMBERS OF THE COMMITTEE

Sharon Levine, M.D., President Gerrie Schipske, R.N.P., J.D., Vice President Silvia Diego, M.D., Secretary Reginald Low, M.D. Janet Salomonson, M.D. Barbara Yaroslavsky, Past President

## MEDICAL BOARD OF CALIFORNIA

EXECUTIVE COMMITTEE MEETING AGENDA



Embassy Suites – San Francisco Airport Mendocino & Burlingame Meeting Rooms 150 Anza Blvd. Burlingame, CA 94010 650-342-4600 (Directions Only)

> Thursday, January 31, 2013 2:15 p.m. – 3:30 p.m. (or until completion of business)

Action may be taken on any item listed on the agenda.

ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE. If a quorum of the Board is present, members of the Board who are not members of the Committee may attend only as observers.

- 1. <u>Call to Order / Roll Call</u>
- 2. <u>Public Comment on Items not on the Agenda</u> *Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a)]*
- 3. Approval of Minutes from the September 19, 2012 Meeting
- 4. <u>Report on How Consumer Protection Enforcement Initiative Positions are Being</u> <u>Allocated</u> – Ms. Kirchmeyer
- 5. <u>Review and Potential Revisions to Board Administrative Manual</u> Ms. Kirchmeyer & Mr. Heppler
  - A. Roles of Members Upon Media Inquiry
  - B. Meetings With the Public and Interested Parties
  - C. Providing Written Comments to the Board
- 6. <u>Update on Strategic Plan</u> Ms. Kirchmeyer
- 7. <u>Adjournment</u>

The mission of the Medical Board of California is to protect healthcare consumers through the proper licensing and regulation of physicians and surgeons and certain allied healthcare professions and through the vigorous, objective enforcement of the Medical Practice Act, and to promote access to quality medical care through the Board's licensing and regulatory functions.

Meetings of the Medical Board of California are open to the public except when specifically noticed otherwise in accordance with the Open Meetings Act. The audience will be given appropriate opportunities to comment on any issue presented in open session before the Board, but the President may apportion available time among those who wish to speak. For additional information call (916) 263-2389.

NOTICE: The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting may make a request by contacting Tim Einer at (916) 263-2389 or <u>Tim.Einer@mbc.ca.gov</u> or sending a written request to Tim Einer. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.