

***UPDATED* SB 304 Implementation Plan**

October 2013

1. Appear at the Medical Board of California's (MBC) next board meeting and jointly present a proposed transition plan. **(COMPLETE)**
2. Establish with MBC and Department of Consumer Affairs (DCA) budget staff the details of the budget in implementing SB 304. **(COMPLETE – See attached Budget Fact Sheet)**
3. Transition Team is created (DCA Exec staff and MBC). **(COMPLETE)**

November 2013

1. Begin joint meetings with MBC, Health Quality Enforcement Section of the Attorney General's (AG) Office (HQES) and the Division of Investigation (DOI) Re: briefing on Vertical Enforcement Prosecution (VEP). **(COMPLETE)**
2. Identify Transaction areas: **(COMPLETE)**
 - Facilities (if any)
 - Human Resources (HR)/Personnel
 - Budgets and Contracts
 - Expectations of AG's Office/HQES
 - Review current organization charts and begin discussion on proposed charts
 - Information Technology (IT) needs (databases, case management)
 - Internal and external communication
3. Begin informal meet and greets with MBC staff transitioning to DOI-HQIU. **(COMPLETE)**

December 2013

1. Continue discussions on VEP manual. **(IN PROCESS)**
2. Request delegation from California Department of Human Resources (CalHR) to meet and confer with affected labor groups. **(COMPLETE)**
3. Hold meetings between DCA, DOI and MBC staff regarding specific transaction areas. **(COMPLETE)**

January 2014

1. SB 304 becomes law (transfers the MBC peace officers, medical consultants and support staff to D of I effective July 1, 2014). **(COMPLETE)**
2. Governor's Budget for FY 2014/15 is introduced. **(COMPLETE)**
3. Finish meet and greets with MBC staff. **(COMPLETE)**
4. Transition team continues to meet with HQES to define implementation of VEP in the SB 304 model. **(IN PROCESS)**
5. Begin information sharing meetings with unions. **(IN PROCESS)**
6. Begin drafting Memorandum of Understanding between DCA and MBC re: Transition of MBC Investigators. **(IN PROCESS)**
7. Begin regular meetings among DCA and MBC staff on specific issue areas. **(IN PROCESS)**

February 2014

1. Attend MBC's regular meeting to provide update. **(COMPLETE)**
2. Develop plan for the transition of IT, facilities, contracts and other administrative support components. **(COMPLETE)**
3. Initiate joint (DOI/MBC) senior management introductions and facilitate internal communication meetings.
4. Complete MOU between DCA and MBC.

March 2014

1. Continue implementation of IT, facilities, contracts, and other administrative support components. This includes regular meetings and updates between MBC and DCA staff.
2. Continue information sharing meetings with unions.

April 2014

1. Review and determine need for revisions or amendments to the current VEP manuals of the MBC and HQES. **(IN PROCESS)**
2. Formal Meet and Confer (after Governor's Budget).
3. Hold Townhall for MBC and DOI staff regarding the Transition.

May 2014

1. FY 2014/15 budget hearings begin.
2. Implement IT system access for DOI's management (case management systems).
3. Attend MBC's regular meeting and provide update.

June 2014

1. FY 2014/15 Budget Bill enacted to reflect appropriate budget authority.
2. Continue information sharing meetings with unions, if necessary.

July 2014

1. MBC investigators, support staff and medical consultants become employees of the DOI.
2. Initiate a plan to have monthly conference calls or quarterly meetings with HQES leadership.
3. Report to MBC on the Transition.

October 2014

1. Provide enforcement statistics to MBC at regular meeting.

Health Quality Investigation Unit Budget Fact Sheet

Senate Bill 304 (Lieu, Chapter 515, Statutes of 2013) requires all peace officers, field office medical consultants, and their support positions to be transferred from the Medical Board of California (MBC) to the Health Quality Investigation Unit (HQIU) within the Division of Investigation no later than July 1, 2014.

- FY 2014/15 Appropriation: \$15.628 million
 - \$12.896 million for personal services.
 - \$2.732 million for operating expenses and equipment (Includes one-time costs for equipment).
- FY 2014/15 Authorized Positions: 117.0
 - 97.0 sworn peace offices and 20.0 non-sworn positions.
 - 12.0 positions will report to 1747 N. Market Blvd instead of 2005 Evergreen St.
 - Remaining positions will continue to report to existing offices.
- FY 2014/15 Investigative Services
 - HQIU will track investigative hours for the allied health programs (excludes MBC).
 - Allied health programs will be billed at the existing MBC hourly rate.
 - MBC will fully reimburse HQIU for all costs incurred.
 - Allied health programs will reimburse MBC for their costs (HQIU will handle the accounting process).
- Potential Changes to Investigative Services
 - HQIU, MBC, and the allied health programs will work in conjunction to update the investigative services cost methodology for the HQIU. Any change to this methodology would become effective in FY 2015-16.