

## **MEDICAL BOARD OF CALIFORNIA**

DATE REPORT ISSUED: January 10, 2019  
ATTENTION: Members, Medical Board of California  
SUBJECT: Licensing Program Summary  
STAFF CONTACT: April Alameda, Chief of Licensing

### **REQUESTED ACTION:**

This report is intended to provide the Members with an update on the Licensing Program at the Medical Board of California (Board). No action is needed at this time.

### **PROGRAM UPDATE:**

During the last quarter, the Licensing Program's (Program) management team conducted an audit of all pending applications to ensure accuracy and consistency with its processes. Management met with staff to discuss their findings and to assist staff with any questions they may have had. Staff were provided with tips on providing excellent customer service and it will be an ongoing focus for the Program.

The Program's management team and staff continue to work on the implementation plan for the upcoming licensing/postgraduate training changes that will take place January 1, 2020. The Program has completed the revisions to the applications and forms and is working with the Board's Information Systems Branch to ensure that the BreEZe online system is updated by January 1, 2020, to reflect the changes and to ensure applicants are able to apply online. The Program management team is working with staff to identify internal processes needed for the upcoming changes and focusing on revising its procedures in order to measure effectiveness and consistency of processes to ensure a smooth transition.

The Program is working with the Board's Information Systems Branch to create a new web portal that will be implemented in January 2020 to allow the Board to electronically receive verification documents from medical schools and postgraduate training programs. Automating this process will not only improve customer service but also assist the Board in achieving its strategic goal of eliminating the potential for loss of documentation and streamlining the licensing process.

The Program is also hosting interactive webinars to educate stakeholders on the upcoming changes to postgraduate training and licensing requirements that will take place January 1, 2020. The purpose of these webinars is to ensure programs and applicants have sufficient time to prepare for the new postgraduate training/licensing requirements. The webinars will focus on the changes to postgraduate training requirements and international medical school recognition, along with the new

Postgraduate Training License process and notification requirements. The webinars will be conducted monthly starting in February 2019 through June 2019. The webinars will be posted to the Board's website following the completion of the first webinar for the public to view at their convenience. Information will be posted on the Board's website regarding the webinars and subscribers' alert will also be sent out.

Information about the changes postgraduate training for the Board's website is also being finalized. The goal is to ensure that all individuals who will be impacted by the change are notified and educated on the new processes and requirements.

On the 15<sup>th</sup> of every month, the Program performs a random audit of licensees to ensure compliance with the requirements for continuing education. On November 15, 2018, the Program increased the amount of licensees and permit holders audited each month from one percent to 10 percent, which has increased from approximately 100 to over 1,000 audits performed monthly. The Program implemented streamlined processes and utilized existing resources within the Board to assist with the additional workload.

The revisions needed to enhance the data collected by the Licensed Midwife Annual Report (LMAR) are complete. Board staff is working with staff from the Office of Statewide Health Planning and Development (OSHPD) to transfer the new reporting system to OSHPD to collect data for the 2018 reporting period and ongoing.

#### MEXICO PILOT PROGRAM

The Board has received the required philanthropic funding to move forward with the implementation of the Mexico Pilot Program. As a result, the Program hired a bilingual staff services analyst to serve as the Mexico Pilot Program Coordinator effective November 30, 2018. The Board is in the process of developing applications for participating physicians, applications for non-profit community health centers, website information, and an Interagency Agreement with the medical school that will conduct the evaluation of the program. The Board anticipates being able to accept applications from the Mexico Pilot Program physicians and non-profit community health centers beginning April 1, 2019.

#### CONSUMER INFORMATION UNIT:

The Consumer Information Unit (CIU) continues to handle a heavy call volume. The number of calls answered this quarter increased from 17,631 to 18,046.

As of January 1, 2019, the CIU is fully staffed. The lead in the CIU continues to review statistics to evaluate training needs and assist in developing the unit's training plan, which is being implemented in January 2019. The lead also provided input on scripts created for staff to utilize when assisting callers. These contributions will help the Board achieve its strategic goal of improving the quality of customer service.

### INTERNATIONAL MEDICAL SCHOOLS:

The Licensing Program received 13 new recognition requests during the second quarter and four medical schools were recognized. There are currently 21 schools pending recognition at the end of the second quarter. The previous quarter ended with 97 schools pending recognition; however, due to the upcoming changes in the recognition process, several medical schools have withdrawn their requests for recognition.

### OUTREACH:

On October 23, 2018, the Chief of Licensing and the Outreach Manager gave a presentation regarding the upcoming licensing requirement changes to 23 Designated Institutional Officials and Program Coordinators at Stanford School of Medicine.

The Chief of Licensing worked with the Public Affairs Manager to create a podcast episode, Upcoming Postgraduate Training Changes for Licensure, which was posted on the Board's website and released via a subscribers' alert on December 10, 2018.

The Licensing Program also participated in the following licensing fairs:

<b>Dates</b>	<b>Locations</b>	<b>Residents</b>
October 3	Kaiser Permanente Los Angeles Medical Center	46
October 4	Cedars Sinai Hospital	56
October 10	UC San Francisco	71
October 11	UC San Francisco	73
October 17	UC Los Angeles	50
October 18	UC Los Angeles	36
October 19	Children's Hospital Los Angeles	23
November 6	Loma Linda University	4

CONSUMER INFORMATION UNIT FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
Total Calls Answered	35,677	17,631	18,046		
Calls Requesting Call Back	10,655	7,277	3,378		
Calls Abandoned	8,045	4,778	3,267		
CONSUMER INFORMATION UNIT FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
Total Calls Answered	68,253	18,270	15,988	17,084	16,911
Calls Requesting Call Back	29,849	8,600	6,966	6,805	7,478
Calls Abandoned	21,236	6,065	5,540	4,756	4,875

PHYSICIAN & SURGEON DATA FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
*Applications Received	3,848	2,045	1,803		
Initial Reviews Completed	3,921	1,912	2,009		
Licenses Issued	3,496	2,080	1,416		
Renewals Issued	34,651	18,119	16,532		

\*Applications Received does not include applications received with monies that have not been deposited as this process may take several weeks.

PHYSICIAN & SURGEON DATA FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
*Applications Received	8,031	2,338	1,904	2,101	1,688
Initial Reviews Completed	7,962	2,052	2,091	2,084	1,735
Licenses Issued	6,694	1,823	1,416	1,700	1,755
Renewals Issued	70,297	17,189	16,814	19,093	17,201

SR 2 - CATEGORIES FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
Alcohol/Drugs	3	2	1		
PG/Medical Knowledge	47	30	17		
Convictions	16	6	10		
Other	51	24	27		

SR 2 - CATEGORIES FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
Alcohol/Drugs	17	1	4	6	6
PG/Medical Knowledge	67	23	16	19	9
Convictions	29	9	8	8	4
Other	138	61	24	20	33

<b>Unrecognized and Disapproved Medical School Applicants (2135.7) - FY 18/19</b>					
	<b>FY 18/19</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Beginning	N/A	4	5		
Received		1	1		
Not Eligible		0	0		
Licensed		0	2		

<b>Unrecognized and Disapproved Medical School Applicants (2135.7) - FY 17/18</b>					
	<b>FY 17/18</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Beginning	N/A	8	6	10	8
Received		2	4	1	0
Not Eligible		0	0	0	0
Licensed		2	3	4	5

<b>INTERNATIONAL MEDICAL SCHOOL APPLICATIONS FY 18/19</b>					
	<b>FY 18/19</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Requests for Recognition Received	21	8	13		
Recognized Pursuant to CCR 1314(a)(1)	9	5	4		
Recognized Pursuant to CCR 1314(a)(2)	0	0	0		
TOTAL Schools Pending Recognition	N/A	97	21*		

\*Due to upcoming 2020 law changes, several medical schools have withdrawn their requests for recognition.

<b>INTERNATIONAL MEDICAL SCHOOL APPLICATIONS FY 17/18</b>					
	<b>FY 17/18</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Requests for Recognition Received	59	10	19	9	21
Recognized Pursuant to CCR 1314(a)(1)	41	6	14	5	16
School Recognized Pursuant to CCR 1314(a)(2)	1	1	0	0	0
TOTAL Schools Pending Recognition	N/A	77	82	86	89

LICENSED MIDWIVES FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
Applications Received	14	8	6		
Applications Withdrawn	0	0	0		
Licenses Issued	14	5	9		
Licenses Renewed	92	44	48		

LICENSED MIDWIVES FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
Applications Received	30	9	10	9	2
Applications Withdrawn	0	0	0	0	0
Licenses Issued	36	10	9	11	6
Licenses Renewed	193	42	44	55	52

FICTITIOUS NAME PERMITS FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
P&S - FNP Received	690	354	336		
P&S - FNP Issued	667	315	352		
P&S - FNP Renewed	2,455	1,239	1,216		
Podiatric FNP Received	12	0	12		
Podiatric FNP Issued	21	6	15		
Podiatric FNP Renewed	77	33	44		

FICTITIOUS NAME PERMITS FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
P&S - FNP Received	1505	334	398	350	423
P&S - FNP Issued	1,350	358	249	403	340
P&S - FNP Renewed	5,703	1,319	1,361	1,548	1,475
Podiatric FNP Received	34	6	11	10	7
Podiatric FNP Issued	34	7	5	12	10
Podiatric FNP Renewed	142	39	33	36	34

POLYSOMNOGRAPHY FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
<b>Trainee</b>					
Applications Received	7	3	4		
Registrations Issued	5	2	3		
Registrations Renewed	9	3	6		
<b>Technician</b>					
Applications Received	13	9	4		
Registrations Issued	13	3	10		
Registrations Renewed	26	10	16		
<b>Technologist</b>					
Applications Received	16	8	8		
Registrations Issued	18	7	11		
Registrations Renewed	253	118	135		

POLYSOMNOGRAPHY FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
<b>Trainee</b>					
Applications Received	23	8	5	4	6
Registrations Issued	19	4	6	4	5
Registrations Renewed	13	3	4	4	2
<b>Technician</b>					
Applications Received	35	7	6	9	13
Registrations Issued	34	10	9	4	11
Registrations Renewed	39	15	9	7	8
<b>Technologist</b>					
Applications Received	67	20	15	16	16
Registrations Issued	63	20	16	10	17
Registrations Renewed	165	60	44	26	35

RESEARCH PSYCHOANALYST FY 18/19					
	FY 18/19	Q1	Q2	Q3	Q4
RP Applications Received	6	6	0		
RP Licenses Issued	4	3	1		

RESEARCH PSYCHOANALYST FY 17/18					
	FY 17/18	Q1	Q2	Q3	Q4
RP Applications Received	7	2	2	2	1
RP Licenses Issued	5	0	4	1	0

**SPECIAL PROGRAMS**  
**FY 18/19**

Permit	Applications Received				Applications Reviewed				Permits Issued				Permits Renewed			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2111	6	2			7	2			7	2			14	10		
2112	0	0			0	0			1	0			0	0		
2113	5	4			6	4			10	3			7	5		
2168	0	0			0	0			2	0			4	4		

**SPECIAL PROGRAMS**  
**FY 17/18**

Permit	Applications Received				Applications Reviewed				Permits Issued				Permits Renewed			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2111	9	5	9	3	7	7	7	5	7	9	5	6	16	13	16	12
2112	0	1	1	0	0	0	1	1	0	0	0	0	1	0	1	1
2113	2	6	7	14	4	4	5	9	10	3	6	10	1	11	5	13
2168	1	2	0	1	0	1	1	0	0	0	1	1	3	1	2	1

2111 - Visiting Fellow (doesn't satisfy postgraduate training required for licensure)

2112 - Hospital Fellowship Program Non-Citizen (does not satisfy postgraduate training required for licensure)

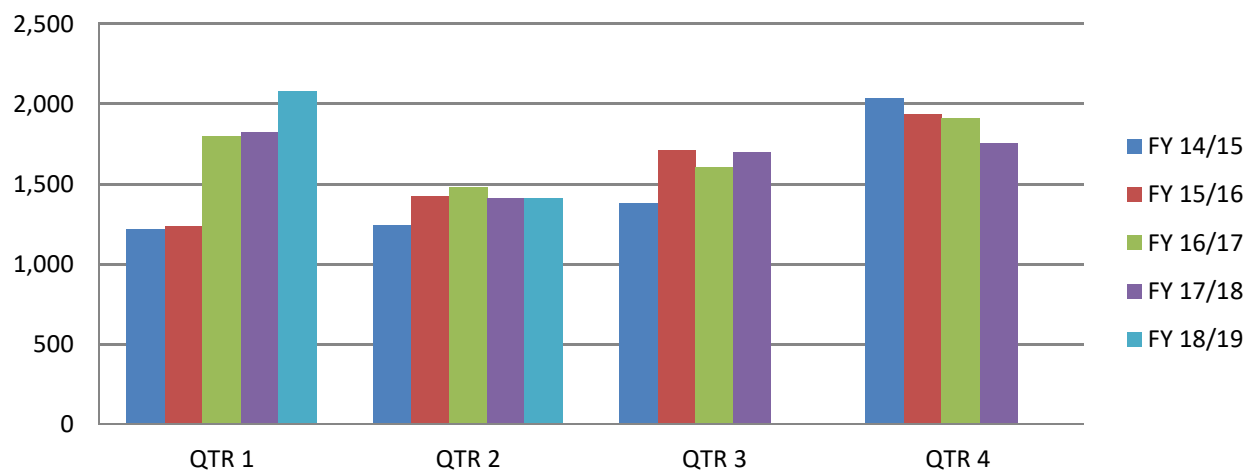
2113 - Medical School Faculty Member (may satisfy postgraduate training required for licensure)

2168 - Special Faculty Permit (academically eminent; unrestricted practice within sponsoring medical school - not eligible for licensure)

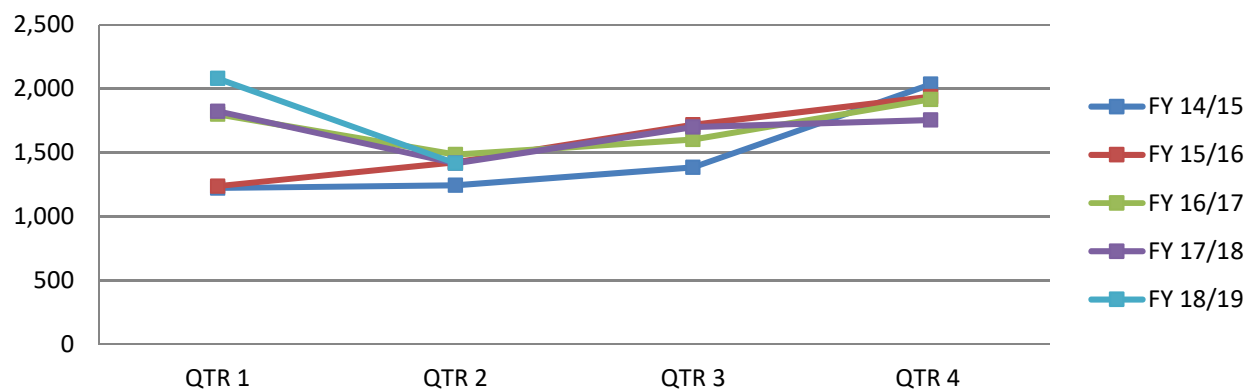


PHYSICIAN'S AND SURGEON'S LICENSES ISSUED Five Fiscal Year History					
Fiscal Year	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
FY 18/19	2,080	1,416			<b>3,496</b>
FY 17/18	1,823	1,416	1,700	1,755	<b>6,694</b>
FY 16/17	1,799	1,484	1,603	1,916	<b>6,802</b>
FY 15/16	1,237	1,425	1,716	1,938	<b>6,316</b>
FY 14/15	1,222	1,243	1,383	2,035	<b>5,883</b>

### LICENSES ISSUED



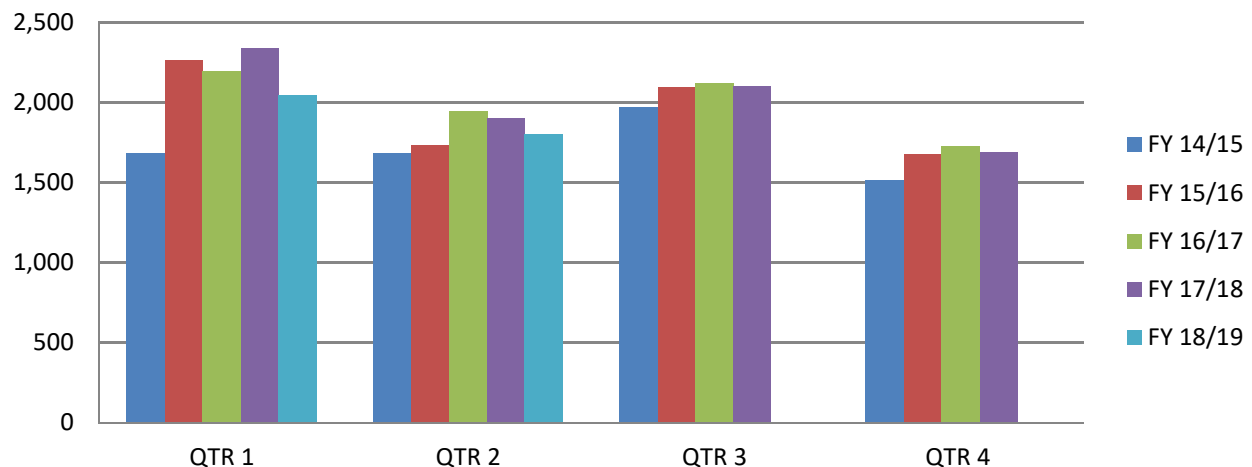
### LICENSES ISSUED



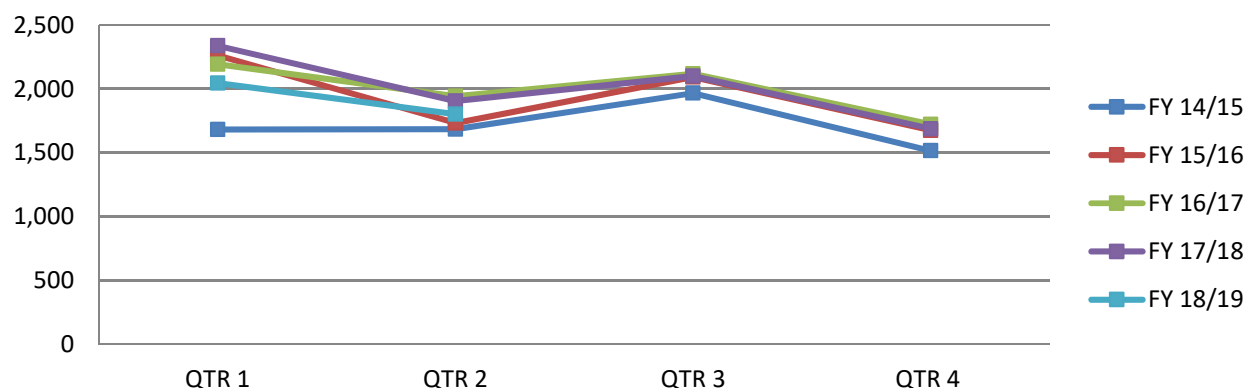
PHYSICIAN'S AND SURGEON'S APPLICATIONS RECEIVED Five Fiscal Year History					
Fiscal Year	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
FY 18/19	2,045	1,803			<b>3,848</b>
FY 17/18	2,338	1,904	2,101	1,688	<b>8,031</b>
FY 16/17	2,194	1,943	2,118	1,723	<b>7,978</b>
FY 15/16	2,262	1,732	2,094	1,675	<b>7,763</b>
FY 14/15			1,967	1,516	<b>6,850</b>

Applications Received data for the current quarter does not include applications received with monies that have not been deposited as this process may take several weeks.

### APPLICATIONS RECEIVED



### APPLICATIONS RECEIVED





# MEDICAL BOARD OF CALIFORNIA

Protecting consumers by advancing high quality, safe medical care.

Agenda Item 6C

## Licensing Program

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Governor Edmund G. Brown Jr., State of California | Business, Consumer Services and Housing Agency | Department of Consumer Affairs

June 8, 2018

To: Program Directors  
California Accreditation Council for Graduate Medical Education

Subject: Senate Bill (SB) 798: Changes to Postgraduate Training Requirements

Dear Program Directors,

This letter is to advise you of the forthcoming changes regarding postgraduate training requirements for your current residents and/or prospective residents, who will apply for a Physician's and Surgeon's Certificate with the Medical Board of California (Board) in 2020.

The purpose of this letter is to ensure that the California Accreditation Council for Graduate Medical Education (ACGME) programs have sufficient time to prepare for the new postgraduate training/licensing requirements for Physician's and Surgeon's in California.

The changes related to the postgraduate training requirements for residents in an ACGME-approved program are being initiated as a result of the Board's sunset bill, Senate Bill (SB) 798, (Hill, Chapter 775), which became effective on January 1, 2018. The bill extended the Board's authority until January 1, 2022, and also made significant revisions related to the requirements for a Physician's and Surgeon's Certificate beginning January 1, 2020.

The following changes will occur under SB 798, effective January 1, 2020:

- The minimum requirements for postgraduate training in California will require successful completion of thirty-six (36) months of a Board-approved program for all applicants, regardless of whether the medical school attended was domestic or international.

Note: SB 798 will change the current minimum requirements of postgraduate training for U.S./Canadian graduates requiring twelve (12) months and international medical school graduates requiring twenty-four (24) months to thirty-six months (36) of a Board-approved program.

- A Postgraduate Training License (PTL) will be issued to all residents who are participating in a California ACGME program. The issuance of a PTL will allow residents to train without violating the law.

A trainee must obtain a PTL within 180 days after enrollment in a Board-approved postgraduate program and would be valid until 90 days after the trainee has completed the required thirty-six (36) months of training.

In preparing for these new changes within your institution, it is strongly recommended that a trainee applying for a PTL immediately submit an application and all supporting documents required by the Board, as soon as he or she has confirmation of acceptance into a Board-approved program to avoid any interruptions with the trainee's obligations.

After successful completion of thirty-six (36) months of training, the trainee will apply for a full and unrestricted license with the Board within 90 days to continue practicing medicine in California. Please note, the Board will not require the renewal of a PTL. However, the program must notify the Board if the trainee transfers to another Board-approved program, resigns, or is terminated. The Board must also be notified if the trainee's program is extended for any reason(s), if the trainee takes a leave of absence and/or the trainee receives no credit for any rotation.

In addition, SB made changes to the process for recognizing international medical schools. Beginning January 1, 2020, the Board will recognize an international medical school as meeting the educational requirements for a PTL/licensure, if the school is listed on the World Federation for Medical Education (WFME) and the Foundation for Advancement of International Medical Education (FAIMER) and Research World Directory of Medical Schools joint directory or the World Directory of Medical Schools.

To ensure that the California ACGME programs are prepared for the new postgraduate training/licensing requirements that will take effect January 1, 2020, the Board is working diligently on an implementation plan that will include revisions to the Physician's and Surgeon's Application, and other forms, policies and procedures, the Board's BreEZe online system and website, and most importantly, communications and outreach to trainees and the California ACGME programs.

These changes are intended to further support the Board's mission of consumer protection. The Board looks forward to working with you to ensure a smooth transition in the following months/years. The Board will keep you informed of the progress of the transition plan as it becomes available. The Board will be hosting workshops, providing podcasts, and preparing other materials to assist in this transition.

Should you have further questions or concerns, please contact me at telephone number (916) 263-2348, or via e-mail at [April.Alameda@mbc.ca.gov](mailto:April.Alameda@mbc.ca.gov).

Sincerely,

Original signed by

April Alameda  
Chief of Licensing  
Enclosures:

**Medical Board of California (Board)**  
**SB 798 Postgraduate Training Changes Overview**  
**Effective January 1, 2020**

- The minimum requirements for a Physician's and Surgeon's Certificate in California will require thirty-six (36) months of Accreditation Council for Graduate Medical Education (ACGME), Royal College of Physicians and Surgeons of Canada (RCPSC), or College of Family Physicians of Canada (CFPC) accredited postgraduate training for all applicants regardless of whether the medical school attended was domestic or international.
- A Postgraduate Training Authorization Letter will no longer be required for international medical graduates.
- A Postgraduate Training License (PTL) is required for all residents who are participating in a California ACGME program who have less than thirty-six (36) months of postgraduate training.
- A trainee must obtain a PTL within 180 days after enrollment in a Board-approved postgraduate program and will be valid until 90 days after the trainee has successfully completed the required thirty-six months (36) of training. The additional 90 days allows an applicant time to obtain a full and unrestricted license.
- Applicants are not required to wait until they have begun their residency training to apply for a PTL, rather they may submit an application and all supporting documents required by the Board as soon as they have confirmation of acceptance into a Board-approved program.
- The holder of a PTL may engage in the practice of medicine only in connection with his or her duties as an intern or resident in a Board-approved postgraduate program, including its affiliated sites, or under those conditions as approved in writing and maintained in the file, by the director of his or her program. Accordingly, a holder of a PTL may moonlight with written authorization from the program director.
- Applicants will be issued a license, which will identify that the intern/resident holds a PTL and the information of the resident will be available on the Board's website.
- A renewal of a PTL will not be required. However, the training programs will be required to notify the Board about status changes such as a resignation, termination, or leave of absence within 30 days.
- An applicant must successfully complete a minimum of 36 months of board-approved postgraduate training, with at least 24 consecutive months in the same program, to be eligible for a California Physician's and Surgeon's Certificate.



# MEDICAL BOARD OF CALIFORNIA

## Postgraduate Training License

Medical School Graduate matches to an ACGME accredited program in California

A completed Postgraduate Training License (PTL) Application, application fee, and fingerprint cards must be submitted to the Board by the applicant.

The applicant must request the following documents to be mailed directly to the Board:

- Verification of passing examination scores from the appropriate organization such as the Federation of State Medical Boards (FSMB). Step 3 of the United States Medical Licensing Examination (USMLE) is not required.
- Completed Certificate of Medical Education, Transcript and Diploma from the medical school.
- Verification for all prior accredited postgraduate training from the program(s).
- Enrollment Verification form from the California Program where the applicant matched.

The Board receives and processes all documents submitted by the applicant, FSMB or other, medical school, and the program.

### **Application is approved and a PTL is issued.**

The PTL will be displayed on the Board's website showing the expiration date with the name and address of the facility where training is being completed.

If the training dates are extended or there is a change of status, (i.e. termination, resignation, leave of absence, probation, etc.), the program is responsible for completing the Change of Status Notification form within 30 days and submitting it to the Board directly.

The resident must apply and obtain the Physician's and Surgeon's license immediately after successfully completing 36 months of approved training. Clinical activities must cease in California, if the Physician's and Surgeon's license is not obtained within 90 days after the resident successfully completes 36 months of training.



## Transition to an Unlimited Physician's and Surgeon's License

Resident successfully completes 36 months of ACGME/RCPSC accredited training

The resident must submit a completed transition application to the Board once he or she successfully completes 36 months of Board-approved training.

The resident must request the following documents be mailed directly to the Board:

- United States Medical Licensing Examination (USMLE) Transcript of Scores verifying passing scores for Steps 3 from the Federation of State Medical Boards (FSMB), if necessary.
- Certificate of Completion of ACGME/RCPSC Postgraduate Training for each program completed after the last day of the 36<sup>th</sup> month.

The Board receives and processes all documents submitted by the applicant, FSMB if necessary, and the program(s).

**Application is approved and a Physician's and Surgeon's certificate is issued using the same license number.**

The physician's and surgeon's license will be displayed on the Board's public website at [www.mbc.ca.gov](http://www.mbc.ca.gov).

For more information, please contact April Alameda, Chief of Licensing, at (916) 263-2348.