

## MEDICAL RECORD KEEPING

**Course Objective:** To help the physician improve quality of charting and documentation in the medical record.

<b>COURSE COMPONENTS</b>	<b>PAGE</b>	<b>PBI</b>	<b>WILM</b>
<b>Course Content</b>			
The law and the medical record	X	X	X
Avoidance of deficiencies in the medical record that lead to malpractice lawsuits or disciplinary action	X	X	X
HCFA guidelines; coding and documentation of services	X	X	X
Medical informatics and the medical record	X	X	X
Electronic medical record	X	X	X
Chart review workshop using blinded records submitted by doctor in advance	X	X	X
Individual personalized review and critique of medical and billing records	X	X	X
<b>General Criteria</b>			
Course provider is accredited by ACCME	X	X	X
Minimum number of Category 1 CME hours	17	17	17
Offered in a classroom setting or small group setting	X	X	X
Evaluation (written exam or written evaluation)	X	X	X
Program completion (issue a certificate)	X	X	X
Minimum number of days of instruction	2 days	2 days	2 days
Cost	\$1,575	\$1,350	\$1,249