

**MEDICAL BOARD OF CALIFORNIA**  
**APPROVED CERTIFYING ORGANIZATIONS**  
**PROPOSED AMENDMENTS**

Legend

Underlined Indicates proposed amendments or additions to the existing regulation.

~~Strikeout~~ Indicates proposed deletions to the existing regulation.

**1. Amend Section 1366.3, Chapter 3, Article 2, Division 13, of Title 16 of the California Code of Regulations to read as follows:**

**§ 1366.3. Administration of Training.**

(a) Training required in Sections 1366, 1366.1 or 1366.2 may be administered in either of these settings:

(1) Under a licensed physician or podiatrist, who shall ascertain the proficiency of the medical assistant; or under a registered nurse, licensed vocational nurse, physician assistant or a qualified medical assistant acting under the direction of a licensed physician or podiatrist who shall be responsible for determining the content of the training and the proficiency of the medical assistant except that training to administer medication by inhalation shall be provided by a licensed physician or respiratory care practitioner; or

(2) In a secondary, ~~postsecondary~~, or adult education program in a public school authorized by the Department of Education, in a community college program provided for in Part 48 of Division 7 of the Education Code, or a postsecondary institution accredited by an accreditation agency recognized by the United States Department of Education or approved by the Bureau for Private Postsecondary and Vocational Education under Sections ~~9413094885~~ or ~~9431194887~~ of the Education Code and all regulations adopted pursuant to those sections. A licensed physician or podiatrist shall serve as advisor to the medical assistant training program. The instructor in a public school setting shall possess a valid teaching credential issued by the Commission on Teacher Credentialing. The instructor in a private postsecondary institution shall meet the requirements of Sections ~~94310 and 9431194885(a)(5)~~ of the Education Code and ~~any all~~ all regulations adopted pursuant to that section. ~~these sections.~~

(b) The supervising physician or podiatrist, pursuant to subsection (a)(1) or the instructor pursuant to subsection (a)(2) shall certify in writing the place and date such training was administered, the content and duration of the training, and that the medical assistant was observed by the certifying physician, podiatrist, or instructor to demonstrate competence in the performance of each such task or service, and shall sign the certification. More than one task or service may be certified in a single document; separate certifications shall be made for subsequent training in additional tasks or services.

(c) For purposes of this section only, a "qualified medical assistant" is a medical assistant who:

(1) is certified by a medical assistant certifying organization approved by the ~~division~~ Board;

- (2) holds a credential to teach in a medical assistant training program at a community college;  
or  
(3) is authorized to teach medical assistants in a private postsecondary institution accredited by an accreditation agency recognized by the United States Department of Education or approved by the Bureau for Private Postsecondary and Vocational Education.

Note: Authority cited: Sections 2018 and 2071, Business and Professions Code. Reference: Sections 2069, 2070 and 2071, Business and Professions Code.

**2. Amend Section 1366.31, Chapter 3, Article 2, Division 13, of Title 16 of the California Code of Regulations to read as follows:**

**§ 1366.31. Approved Certifying Organizations.**

(a) An organization that certifies medical assistants may apply to the ~~division~~Board for approval. This application shall include the following information:

- (1) Name and address of the applicant;
- (2) Applicant's federal employee identification number (FEIN) ~~or social security number~~;
- (3) Name, address and telephone number of a contact person for the applicant;
- (4) ~~Name, address and telephone number of the accrediting organization that accredited the applicant;~~ Documentation establishing that the applicant is accredited by the National Commission for Certifying Agencies (NCCA);
- (5) Name, address and telephone number of the organization that validated the applicant's certifying examination;
- (6) Information sufficient to establish that the certifying organization meets the standards set forth in subsection (b).

(b) For purposes of Section 1366.3(c)(1), an organization that certifies medical assistants shall be approved if it meets all of the following standards:

- ~~(1) Is a non-profit, tax-exempt organization;~~
- ~~(2)~~(1) Requires all applicants for certification to successfully complete a psychometrically valid examination that is secure, is occupationally relevant and tests for the skills and procedures outlined in Section 1366;
- ~~(3)~~(2) Has a requirement for certification of a medical assistant in one or more of the following:
  - ~~(A) Graduation from a medical assistant training program meeting the requirements under section 1366.3(a)(2); accredited by an accreditation agency recognized by the United States Department of Education;~~
  - ~~(B) Graduation from a medical assistant training program in a postsecondary institution accredited by an accreditation agency recognized by the United States Department of Education or an institution approved by the Bureau for Private Postsecondary and Vocational Education;~~
  - ~~(C)~~(B) A minimum of two (2) years of experience as a practicing medical assistant within five (5) years immediately preceding the date of examination;
  - ~~(D)~~(C) Military training or schooling equivalent to that described in subsections (A) or (B) above;
  - ~~(E)~~(D) Employment at the time of certification as an instructor in an accredited medical assistant program or institution meeting the requirements under section 1366.3(a)(2) for certification of a medical assistant;

~~(4)(3)~~ Requires its certificate holders to obtain a minimum of 60 hours of continuing education related to the practice of medical assistants over a five (5)-year period.

~~(c) A medical assistant certifying organization approved prior to the requirement for NCCA accreditation shall reapply for and obtain Board approval by meeting all of the requirements of this section by January 1, 2027, or its approval shall be terminated. The American Association of Medical Assistants and the American Medical Technologists, which were previously referenced in Section 1366.3(a), shall be deemed approved as medical assistant certifying organizations. This approval shall terminate on January 1, 2000 unless prior to that time the above certifying organizations have applied for and been approved by the division. This paragraph shall be automatically repealed on January 1, 2000.~~

Note: Authority cited: Sections 2018 and 2071, Business and Professions Code. Reference: Sections 2069, 2070 and 2071, Business and Professions Code.

### **3. Amend Section 1379.07, Chapter 3, Article 6, Division 13, of Title 16 of the California Code of Regulations to read as follows:**

#### **§ 1379.07. Approved Certifying Organizations.**

(a) An organization that certifies midwife assistants may apply to the Board for approval. This application shall include the following information:

- (1) Name and address of the applicant;
- (2) Applicant's federal employer identification number (FEIN);
- (3) Name, address and telephone number of a contact person for the applicant;
- (4) Documentation establishing that the applicant is accredited by the National Commission for Certifying Agencies, ~~or an accrediting organization that is equivalent thereto;~~
- (5) Name, address and telephone number of the organization that validated the applicant's certifying examination;
- (6) Information sufficient to establish that the certifying organization meets the standards set forth in subsection (b).

(b) For purposes of section 1379.06(c)(1), an organization that certifies midwife assistants shall be approved if it meets all of the following standards:

- ~~(1) Is a non-profit, tax-exempt organization;~~
- ~~(2)(1)~~ Requires all applicants for certification as a midwife assistant to successfully complete a psychometrically valid examination that is secure, is occupationally relevant and tests for the skills and procedures outlined in section 2516.5 of the code;
- ~~(3)(2)~~ Requires all applicants for certification as a midwife assistant to have one or more of the following:
  - (A) Graduation from a midwife assistant training program meeting the requirements under section 1379.06(a)(2);
  - (B) A minimum of two (2) years of experience, following receipt of the certificate specified in section 1379.06(b) as a practicing midwife assistant within five (5) years immediately preceding the date of examination;
  - (C) Military training or schooling equivalent to that described in subsections (A) or (B) above;
  - (D) Employment at the time of certification as an instructor in an accredited midwife assistant program or institution meeting the requirements under section 1379.06(a)(2) for certification of a midwife assistant.

~~(4)~~(3) Requires each certificate holder to renew his or her certification at least every five (5) years and obtain a minimum of 60 hours of continuing education related to the practice of midwife assistants over each five (5)-year period.

Note: Authority cited: Sections 2018 and 2516.5, Business and Professions Code. Reference: Sections 2069, 2070 and 2516.5, Business and Professions Code.